

STEP-BY-STEP GUIDE













STEP 1: CHECK FOR ELIGIBILITY

 Check if you meet the Eligibility Requirements at www.replaceyourride.com

STEP 2: APPLY

- Complete the online application at www.replaceyourride.com
- You will need the following documents:
- Copy of Government issued photo ID
- Proof of residence
- Income documentation
- Copy of vehicle title
- Documentation showing vehicle operation in California over the past two years.

STEP 3: APPLICATION REVIEW

- Application will be assigned to a Case Manager for review to determine eligibility.
- Case Manager will work with you for any additional information.

STEP 4: PRE-APPROVAL LETTER

 If you are determined to be eligible, the Case Manger will email you a Pre-Approval Letter.

STEP 5: SELECT REPLACEMENT VEHICLE

- You will have 90 days to find a replacement vehicle from the Replace Your Ride list of <u>Participant</u> <u>Dealerships</u>.
- Once you select a vehicle, the Dealership will submit a sales contract to your Case Manager for voucher approval.
- Once the voucher is approved by SCAQMD, you will be contacted by your Case Manager to pick up your replacement vehicle.

STEP 6: TURN IN OLD VEHICLE

 After you receive the replacement vehicle, the Case Manager will work with you to have your old vehicle turned in for scrapping.